



## ISLAMIC DEVELOPMENT BANK

### MERIT SCHOLARSHIP PROGRAMME FOR HIGH TECHNOLOGY

#### ELIGIBILITY CHECK-LIST (FOR POST-DOCTORAL RESEARCH)

Name	
Nationality	
Field of Study	

Please make sure that you meet all the criteria of the programme listed hereunder.  
Application will not be considered eligible failing to meet any of the criteria.

*(failing to tick the appropriate box in each of the following items may lead to cancellation of your application )*

1. My age is not over 40 years  Yes  No
2. I have a Ph.D. degree in the field of science or technology related to or listed under the Programme  Yes  No
3. I have a minimum of 5 years of work/research experience in the same field, at post-M.Sc. & Ph.D. levels, of which minimum 2 years at post-Ph. D. level  Yes  No
4. I have not undertaken any Post-Doctoral research work in the last (previous) two (2) years  Yes  No
5. My overall academic standing/grades are at least "Very Good"  Yes  No
6. I have proven proficiency in the English/French or both languages  Yes  No
7. I have record of publications/research in the same field  Yes  No
8. My proposed research is a problem solving approach toward development of my country/region and I can demonstrate its scientific and developmental relevance clearly in my research proposal  Yes  No
9. My application is sponsored by my institution and the concerned page of the application form is signed and stamped by the Head of my Institution  Yes  No
10. My application is being submitted through the Office of the IDB Governor for my country  Yes  No
11. Have declined or not availed any IDB scholarship awarded to me before  Yes  No
12. My spouse is currently availing an IDB merit scholarship  Yes  No

*Please do not detach this page from the Application Form*



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#### APPLICATION FORM **(FOR POST-DOCTORAL RESEARCH)**

*Write in BLOCK LETTERS and use only the space available for each information item, and do not use any separate sheet. Your application is assessed on point system, so if you knowingly leave any item/part incomplete or ignore given instructions, you may either lose points or your application be considered ineligible.*

#### **A. THE APPLICANT**

1. **Name in full: Mr/Mrs/Ms** \_\_\_\_\_  
(circle appropriate title)
2. **Date and Place of Birth** \_\_\_\_\_
3. **Religion** \_\_\_\_\_
4. **Nationality:** Present \_\_\_\_\_; at birth: \_\_\_\_\_  
(As proof of nationality, birth certificate or passport copy must be submitted)
5. **Marital Status (please circle as appropriate):** **Single** **Married** **Divorcee** **Widow**  
**Number of Children** \_\_\_\_\_ **Age range of children** \_\_\_\_\_
6. **Home address:** \_\_\_\_\_  
Town/City: \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_  
Telephone (with country and city codes) \_\_\_\_\_  
Fax \_\_\_\_\_ e-mail: \_\_\_\_\_  
(Correspondence with you will be mainly by e-mail, so you must have an e-mail address)
7. **Alternative Contact: (name, relationship, address, tel/fax. and e-mail):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **B. ACADEMIC BACKGROUND**

1. **Last Post-Doctoral:** year/length of research: From \_\_\_\_\_ to \_\_\_\_\_  
Name of University \_\_\_\_\_  
Town/City: \_\_\_\_\_ Country: \_\_\_\_\_  
**Research title:** \_\_\_\_\_  
\_\_\_\_\_  
Field of research: \_\_\_\_\_ *Published? (Yes/No)* \_\_\_\_\_

2. **Ph.D study:** year/length of study: From \_\_\_\_\_ to \_\_\_\_\_

Name of University \_\_\_\_\_

Town/City: \_\_\_\_\_ Country: \_\_\_\_\_

**Research title:** \_\_\_\_\_

Field of research: \_\_\_\_\_ *Published? (Yes/No)* \_\_\_\_\_

3. **M.Sc Study :** Degree obtained \_\_\_\_\_

Name of University: \_\_\_\_\_

Town/City: \_\_\_\_\_ Country: \_\_\_\_\_

Field of study: \_\_\_\_\_ Length of study: \_\_\_\_\_ years

Date of graduation: \_\_\_\_\_ Grade/GPA obtained \_\_\_\_\_

obtained Grade/GPA stands as    Excellent     Very Good     Good

**Masters' Thesis title:** \_\_\_\_\_

\_\_\_\_\_ *Published? (Yes/No)* \_\_\_\_\_

4. **B.Sc Study:** Degree obtained \_\_\_\_\_

Name of University: \_\_\_\_\_

Town/City: \_\_\_\_\_ Country \_\_\_\_\_

Field of study: \_\_\_\_\_ Length of study: \_\_\_\_\_ years

Date of graduation: \_\_\_\_\_ Grade/GPA \_\_\_\_\_

obtained Grade/GPA stands as    Excellent     Very Good     Good

5. **Scholarship awarded for any of the above programmes/studies: Yes/No, if yes:**

Name of the Scholarship \_\_\_\_\_

Programme/Study \_\_\_\_\_

6. **Language Proficiency** (you must tick/cross all the columns, as relevant):

<u>Language(s)</u>	<u>Reading</u>	<u>Writing</u>	<u>Speaking</u>	<u>Certificate</u>
English	_____	_____	_____	_____
French	_____	_____	_____	_____
Other _____	_____	_____	_____	_____

*Note: In case of mentioning of holding certificate, a copy must be attached. Placement at the university accepted by IDB will be cleared only on the basis of language proficiency in the medium of language of the university. If selected, you must arrange to produce an internationally recognized language proficiency certificate, such as IELTS, TOEFL, etc*

7. **Publications:** (only in your field of study, excluding academic reports or thesis):

<u>Type of publications</u>	<u>Total Nos.</u>	<u>distribute total nos. by place of publications</u>			
		Institutional / National / Regional / International			
Articles	_____	_____	_____	_____	_____
Books	_____	_____	_____	_____	_____
Conf. Papers	_____	_____	_____	_____	_____
Reports	_____	_____	_____	_____	_____

*Note: Face copies (first page only) of all the above publications must be submitted*

### C. PROFESSIONAL BACKGROUND

1. Name of Institution/Organization where you work now: \_\_\_\_\_

(Please do not use abbreviations)

Type: Academic  Research  Public/Private  Govt. Organization

Town/City \_\_\_\_\_ Province/State: \_\_\_\_\_

Telephone (with country and city codes): \_\_\_\_\_ Fax \_\_\_\_\_

E-mail: \_\_\_\_\_ working since \_\_\_\_\_

Your current position: \_\_\_\_\_

Level of the position: Junior/Assistant  Mid-level  Senior

2. List previous employments, if any:

i. Name of institution \_\_\_\_\_

Address: \_\_\_\_\_

Type of institution \_\_\_\_\_ Position \_\_\_\_\_

Field/Type of work \_\_\_\_\_ Duration \_\_\_\_\_

ii. Name of institution \_\_\_\_\_

Address: \_\_\_\_\_

Type of institution \_\_\_\_\_ Position \_\_\_\_\_

Field/Type of work \_\_\_\_\_ Duration \_\_\_\_\_

3. Total years of experience in your field of study: \_\_\_\_\_ years

(evidence of research/work experience must be submitted)

4. Extra curricular Activities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### D. PLAN OF STUDY AND RESEARCH PROPOSAL

1. Your current area or field of expertise: \_\_\_\_\_

2. The field of your research proposal? \_\_\_\_\_

(Research proposal must be related to your academic background and current area of expertise)

3. Title: \_\_\_\_\_

4. Objective: (write below, not in a separate sheet, one brief paragraph on the problem solving and development relevance of your research to the needs of the country/region)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Objective (contd.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Admission Offers: Yes \_\_\_\_ No \_\_\_\_.** *If yes, furnish the following information:*

University \_\_\_\_\_

Department/Faculty \_\_\_\_\_

Place/Country \_\_\_\_\_

*(copy of offer/ acceptance letter, as mentioned above, must be submitted herewith)*

*Note: An admission offer mentioned here is not an automatic choice for you to commence the programme by this admission. It will be subject to meeting the admission/university criteria.*

**E. NOMINATION / ATTESTATION BY THE HEAD OF YOUR INSTITUTION**

*The applicant is hereby nominated for IDB Merit Scholarship. On award of the scholarship to the applicant, we declare to abide by the following:*

- 1. He/she shall be facilitated with study leave for the duration of study/research;*
- 2. He/She shall be regarded as an active employee and continue to receive salary/ allowance(s) during the said study leave;*
- 3. His/her study leave duration will be counted within the length of service and will maintain the seniority for entitlement to promotion, etc.;*
- 4. On return, his his/her new degree/research outcome will be recognised and every effort will be made to fully utilize his/her enhanced knowledge and expertise.*

**Name/Title of Head/Director:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Official Stamp:**

**F. DECLARATION OF THE APPLICANT**

*I hereby solemnly declare that all information given in this application is complete and correct.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

## **G. HOW TO APPLY**

1. **Submit one (1) copy of each required documents below** (tick if you have them and have included them in your package):
  - 1.1 Application Form  Yes  No
  - 1.2 Curriculum vitae or CV  Yes  No
  - 1.3 Copy of Ph.D. degree  Yes  No
  - 1.4 Copies of M.Sc. degree and transcript  Yes  No
  - 1.5 Copies of B.Sc. degree and transcript  Yes  No
  - 1.6 Two (2) Passport-size pictures (put in a transparent/plastic pouch)  Yes  No
  - 1.7 Face copies of publications  Yes  No
  - 1.7 Proof of nationality (birth certificate/relevant pages of passport)  Yes  No
  - 1.8 Language certificate or test score (if any)  Yes  No
  - 1.9 Copies of work/research experience certificate  Yes  No
  - 1.10 Letter or evidence of pre-admission (if any)  Yes  No
2. **Organize your documents** so that each item is separated by a white/colour separator. Clip or staple, number them (1.1 - 1.10) and write the titles as above on the separators. If any item is missing, your application will be considered as ineligible.
3. **If any of your documents are not in English, French or Arabic, please have them translated or describe the content(s) briefly in English/French. Failing to submit the English/French translation will be considered non-recognition of the document and may lead to cancellation of your application due to not meeting the eligibility criteria.**
3. Send your application along with all the above required documents to/through the Office of the IDB Governor for your country **by 29 February 2016.**
4. Keep a copy of the completed application form along with the above documents you are attaching with the application form. You may be asked to send these documents once again.

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### **Important Note**

- ***This Application form is the first information sheet to assess your eligibility as a candidate for the programme. If you are found eligible and qualify for the next phase selection process, you will be asked to send another set of documents.***
- ***You will be contacted only if you qualify for the next phase. No other letter/intimation will be given to you if you do not qualify for the next phase.***



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DOCUMENTATION FOR 2 <sup>nd</sup> PHASE REVIEW		
Name		
Nationality		File No.
Field of Study		

1. **CV – ACADEMIC PROFILE ONLY – ONE PAGE**

*With details of subjects taken and grades obtained. Name three references with e-mail address.*

2. **CV – PROFESSIONAL PROFILE – ONE PAGE**

*With details of professional training (not language training), conferences/seminars attended, awards, professional membership, etc.*

3. **FINAL TRANSCRIPT OF B.SC. DEGREE – ONE PAGE**

4. **FINAL TRANSCRIPT OF M.SC. DEGREE – ONE PAGE**

5. **FINAL TRANSCRIPT OF PH.D. DEGREE – ONE PAGE, if any**

*This is for Post-Doc applicants instead of B.Sc. degree at no.3*

6. **ABSTRACT OF THE RESEARCH PROPOSAL – ONE PAGE**

*Indicate in more detail the area in which the research will be conducted and the key issues that you want to examine.*

7. **ESSAY ON THE RESEARCH PROPOSAL – ONE PAGE**

*Indicate in plain words to show development relevance of your project to the country/region and the benefit it will bring*

8. **ONE PAGE LIST OF PUBLICATIONS, if any (mandatory for Post-Doc)**

*Indicate impact factor for each publication and list only the major publications to accommodate your list in one page.*

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- NOTE: (i) BY THE ABOVE LIST, YOU WILL SUBMIT IN TOTAL A 8-PAGE DOCUMENT WITH THIS COVER PAGE. PLEASE SEND ALL THE ABOVE DOCUMENTS BY E-MAIL AS ONE DOCUMENT/FILE ONLY.**
- (ii) PLEASE DO NOT SEND ANY OTHER DOCUMENTS WITH THIS. IF NECESSARY THE REVIEWER WILL CONTACT YOU TO SUBMIT ANY DOCUMENTS THAT THE REVIEWER MAY NEED.**