**Report on TEMPUS Project (seminar-training) business trip on October 27-31, 2014.**

On October 27-31, a seminar-training on the TEMPUS program “Promoting educational organizations through PEOPLE” was held on the basis of Technical university of Lisbon (Tecnico Lisboa). Participants of the seminar-training were the employees of our University, Director of Human Resource Management Center, TEMPUS Project Coordinator – D. Doskozhin and the Head of personnel department, project manager – E. Kravtsiv. The seminar was held in the Instituto Superior Técnico in Lisbon. The seminar was also attended by:

1. Polytechnic University of Catalonia, Barcelona, Spain
2. Instituto Superior Técnico, Lisbon, Portugal
3. Royal Institute of Technology, Stockholm, Sweden
4. Ilia State University, Georgia
5. Kutaisi University of Georgia
6. Armenian State University of Economics, Armenia
7. Russian-Armenian (Slavic) University, Armenia
8. American University of Armenian Fund, Armenia
9. Kazakh Economic University. T.Ryskulov Kazakhstan -koordinator
10. Kazakh Academy of Transport and Communications, Kazakhstan
11. Pavlodar State University. Torajgyrov, Kazakhstan

On the first day of the seminar HR Director of Instituto Superior Técnico in Lisbon Miguel Couimbra showed a presentation about the work of HR. The important issues that often arise at staff recruitment  were covered during the training. For example, communication skills and leadership, purposes management, human resource management. New trends in HR management, such as the recruitment process, processes and procedures in the HR management were also discussed during the training sessions.