**Report on TEMPUS Project (seminar-training) business trip on November 17-21, 2014.**

  On 17-21 November, a training seminar on TEMPUS “Promoting educational organizations through PEOPLE” was held on the basis of Polytechnic University of Catalonia in Barcelona. The participants were employees of our University, Director of Human Resource Management Center, TEMPUS Project Coordinator – D. Doskozhin and the Head of personnel department, project manager – E. Kravtsiv. The seminar was also attended by:

1. Polytechnic University of Catalonia, Barcelona, Spain
2. Instituto Superior Técnico, Lisbon, Portugal
3. Royal Institute of Technology, Stockholm, Sweden
4. Ilia State University, Georgia
5. Kutaisi University of Georgia
6. Armenian State University of Economics, Armenia
7. Russian-Armenian (Slavic) University, Armenia
8. American University of Armenian Fund, Armenia
9. Kazakh Economic University. T.Ryskulov Kazakhstan -koordinator
10. Kazakh Academy of Transport and Communications, Kazakhstan
11. Pavlodar State University. Torajgyrov, Kazakhstan

The main objective of this training workshop is aimed at the most actual problems of HR for the improvement of competencies for top and mid-level managers (both for teacher staff, and administrative and technical personnel).  The workshop revealed such questions as the integration process, a strategic plan for HR management, time management. Participants of the training seminar visited the office of HR Polytechnic University of Catalonia, where they met with the staff and listened introductory course on the work of this subdivision, which was presented by the HR Director Miriam Gimenez.